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Working Group on Leading-edge Applications

5th Meeting
Brussels, Belgium
2009-09-04

Luis M. Correia

Agenda

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1. Welcome
2. Approval of the Agenda
3. Approval of the notes of the previous meeting
4. Review of Action Points from the previous meeting
5. Presentation of New Participants
6. Status of the Strategic Applications Agenda (SAA).
7. Expert Groups
8. Remaining activities in 2009
9. Activities in 2010
10. Next meetings
11. Any other business
12. Action Points
13. Close

1. Welcome

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- Welcome to Ericsson.
- Apologies from Fiona Williams.
- Logistics...

2. Approval of the Agenda *(A)*

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- Any changes to the Agenda?
- The main objectives are to have a detailed plan:
  - for the updated version of the SAA;
  - for the organisation of Workshops and Meetings;
  - and schedule of all remaining activities for the current year;
  - and schedule of all activities for the next year.

2. Approval of the Agenda *(B)*

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- *No changes to the Agenda were done.*
- *No disagreement on the main objectives of the meeting.*

3. Approval of the notes of the previous meeting

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- An initial version of the notes from the previous meeting (Madrid, ES, 2009-05-20) was circulate.
- No comments were received.
- These notes are available at the eMobility web site.
- Any further comments?
- *The notes (minutes) of the previous meeting were approved.*

4. Review of APs

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from the previous meeting (1)

No	When	Who	What	Whom
4/1	2009-06-30	Chairman	Update the SAA V2	All
4/2	2009-06-15	Chairman	Circulate guidelines for contributions to the SAA V3	All
4/3	2009-06-15	Chairman	Circulate schedule for contributions to the SAA V3	All

4. Review of APs

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from the previous meeting (2)

No	When	Who	What	Whom
4/4	2009-11-30	Chapter Editors	Send updated chapter of the SAA	Chairman
4/5	2009-05-30	Chairman	Circulate the invitations list for the Expert Groups	Chapter Editors
4/6	2009-06-30	Chapter Editors	Invite members to Expert Groups	Chairman

4. Review of APs

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from the previous meeting (3)

No	When	Who	What	Whom
4/7	2009-05-30	Chairman	Circulate the information for the GA	Chapter Editors
4/8	2009-06-30	Chapter Editors	Define 2 speakers for the GA	Chairman

4. Review of APs

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from the previous meeting (4)

No	When	Who	What	Whom
4/9	2009-05-30	Chairman	Contact Executive Board and Project Officer on possible project	All
4/10	2009-05-30	Chairman	Define location for next meeting	All

All Action Points from the previous meeting are closed, except the one for a later date, and the one for completion of the Expert Group.

5. Presentation of New Participants

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- *New participants are expected to give a short oral presentation on themselves, and on the institutions they represent.*
- Going around the table:
  - Name
  - Institution
  - Position in institution
  - Interests in the WG
  - Expectations from the WG
- *List of participants available at the website.*

6. Status of the SAA (1)

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- Version 2 was issue in July 2009.
- Chapter Editors are:
  - –Health & Inclusion
    - Maria Martini, Kingston U., UK;
    - Homer Papadopoulos, Demokritos, GR.
  - –Transport
    - Juan Carlos Burguillo, U. Vigo, ES;
    - Susan Sweet, Mott MacDonald, UK.

6. Status of the SAA (2)

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- Environment
  - Diana Ladeira, IST – T.U. Lisbon, PT;
  - Kristiina Sunell, SESCA, FI.
- Future Internet
  - Renata Guarneri, CREATE-NET, IT;
  - Pekka Jäppinen, Lappeenranta U.T., FI.
- Services Enabling Technologies
  - Lazaros Merakos, U. Athens, GR;
  - Stefan Gessler, NEC, DE

6. Status of the SAA (3)

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- Comments from the EC were:
  - it should be updated every 6 months;
  - chapters should have a uniform structure;
  - the input of the external experts should be processed further;
  - roadmaps should be produced;
  - include a scenario analysis;
  - link the SAA to the SRA.

6. Status of the SAA (4) *(A)*

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- *Participants are expected to bring ideas for further developments of the SAA.*
- We should account for EC comments.
- We should involve SMEs.
- We should get information from other ETPs' SRAs.
- Further ideas?
- Further contributions?

6. Status of the SAA (4) *(B)*

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- *Chapter Editors present confirmed their availability to continue.*
- *Diana Ladeira will contact Kristiina Sunell, in order to know if she continues to be available.*
- *SMEs Associations are going to be contacted, so that we may have additional inputs. Some of the attendees have contacts with SMEs, and are going to contact them.*
- *Other ETPs should be looked at, in order to get some inputs to roadmaps at the SAA.*
- *ETPs from other sectors are going to be contacted by Diana Ladeira, and will receive the current version of the SAA, so that they have an opportunity to send comments.*
- *An effort is going to be done to cross the SRA with the SAA.*
- *Luis Correia will circulate the SAA among SRA editors (including chapter ones), asking for comments.*

6. Status of the SAA (4) *(c)*

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- *Diana Ladeira will circulate the list of people and emails of each focus area.*
- *A document server (e.g., Google Docs) is going to be set up, so that we can exchange contributions and versions of the SAA. Diana Ladeira will look into the matter.*
- *Other ETPs should be looked at, in order to get some inputs to roadmaps at the SAA.*
- *The Chapter on Future Internet should include a section on "Barriers".*
- *The logos of the contributors will be included in the SAA.*

6. Status of the SAA (5) *(A)*

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- We need to issue an updated version of the SAA by the end of the year.
- Previously, a Schedule and Guidelines were set up.

Schedule (1)

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When	Who	What	Whom
2009-09-04	All	Send intention to contribute	Chapter Editors, Chairman
2009-10-16	All	Send initial versions of contributions	Chapter Editors
2009-10-30	Chapter Editors	Circulate draft version of chapters	All

Schedule (2)

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When	Who	What	Whom
2009-11-16	All	Send final versions of contributions	Chapter Editors
2009-11-30	Chapter Editors	Send final versions of chapters	Chairman
2009-12-07	Chairman	Circulate final draft	All
2009-12-14	All	Send comments to final draft	Chairman
2009-12-21	Chairman	Send SAA V3	All, EC

Guidelines (1)

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- Further contributions to the SAA should include:
  - Examples of applications to be included in the annexes, following the template
  - Inputs to the various sections of each chapter

Guidelines (2)

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- Link of roadmaps between the respective sector (chapter) and mobile and wireless
- Scenarios of applications
- Identification of additional challenges to be addressed
- Mapping between applications and enabling technologies

Players

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- Further contributions to the SAA should be provided by:
  - WG Apps. members
  - *e*Mobility Members
  - All those willing to do so
- Additionally, WG Apps. members should seek contributions from people/ institutions/companies involved in the respective sector.

6. Status of the SAA (5) *(B)*

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- *The schedule and guidelines previously agreed were kept.*
- *We should aim at having the comments from ETPs, SRA editors, and others by 2009-10-16.*

7. Expert Groups (1)

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- Expert Groups are supposed to send their views on the related chapter of the SAA.
- An initial list of members of the Expert Groups was set up.
- After the last meeting, we were supposed to have more members, but we got only a few replies.

7. Expert Groups (2)

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- We need to identify more members to be part of the Expert Groups.
- *Participants are expected to bring ideas for further development of the Expert Groups.*
- *Luis Correia will circulate the list of Experts among the WG. In some areas, we still need a few more people.*
- *Chapter editors will make an effort to get more people into the relevant Expert Groups.*
- *We should try to have the Expert Groups completed by the beginning of October.*
- *The views of the Expert Groups should be sent by the end of October.*

8. Remaining activities in 2009 (1)

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- We have:
  - updated email reflectors, wiki, website, etc.
  - created a section in the Wiki on "Participants Profile & Ideas“, with a link from the *e*Mobility website.
  - organised parallel sessions at the General Assembly on the 3 focus areas.

8. Remaining activities in 2009 (2)

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- *Participants are expected to bring ideas for further activities in 2009.*
- Bringing “outsiders” to the WG/SAA.
- Dissemination of the SAA in related thematic conferences and workshops.
- *We should publish papers extracted from the SAA, after the updated version is complete. This activity will extend into 2010.*

9. Activities in 2010

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(A)

- *Participants are expected to bring ideas for activities in 2010.*
- Further update of the SAA.
- One more edition of the Workshop?
- Further ideas for next year?
- *After the updated version of the SAA, by the end of this year, we should aim at putting key updates into the SRA.*
- *The next edition of the Workshop will be in May in Athens. Dates have to be set soon. The organisation of the workshop should start in January.*

9. Activities in 2010

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(B)

- *The possibility of organising a workshop, based on the SAA, by the next EC Mobile Summit should be looked at.*
- *Publication of papers should be sought.*
- *More dissemination of the SAA should be done.*
- *We should try to have inputs on Business Models. If enough material is collected, we can make from it an autonomous chapter.*

10. Next meetings

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- *Participants are expected to bring offers for hosting meetings in 2010.*
- Scheduling for 2 meetings in 2010.
- *There is agreement on having 2 meetings in 2010:*
  - *May, together with the workshop*
  - *Oct., together with eMobility GA.*

11. Any other Business

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- Discussion on Call 5.
- *There was an agreement that projects, separated per focus area, should be submitted in either Call 6 or Call 7, which ever suits best.*

12. Action Points (1)

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No	When	Who	What	Whom
5/1	2009-09-11	Diana Ladeira	Inquire availability of co-editor	Kristiina Sunell
5/2	2009-09-11	Diana Ladeira	Circulate SAA and ask for comments	ETPs in other sectors
5/3	2009-09-18	Luis M. Correia	Circulate SAA and ask for comments	SRA editors

12. Action Points (2)

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No	When	Who	What	Whom
5/4	2009-09-18	Diana Ladeira	Circulate list of WG participants	WG
5/5	2009-09-25	Diana Ladeira	Set up a doc. server	WG
5/6	2009-10-16	All	Send initial versions of contributions	Chapter Editors

12. Action Points (3)

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No	When	Who	What	Whom
5/7	2009-10-30	Chapter Editors	Circulate draft version of chapters	All
5/8	2009-11-16	All	Send final versions of contributions	Chapter Editors
5/9	2009-11-30	Chapter Editors	Send final versions of chapters	Chairman

12. Action Points (4)

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No	When	Who	What	Whom
5/10	2009-12-07	Chairman	Circulate final draft	All
5/11	2009-12-14	All	Send comments to final draft	Chairman
5/12	2009-12-21	Chairman	Send SAA V3	All, EC
5/13	2009-09-18	Luis Correia	Circulate the Expert Group	WG

12. Action Points (5)

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No	When	Who	What	Whom
5/14	2009-10-02	Chapter Editors	Complete Expert Groups	Experts.
5/15	2010-01-08	Chapter Editors	Definition of speakers for Workshop	Chairman

13. Close

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- Thank you to Ericsson (Fiona Williams) for hosting this meeting.
- See you at the next meeting.

- luis.correia@lx.it.pt

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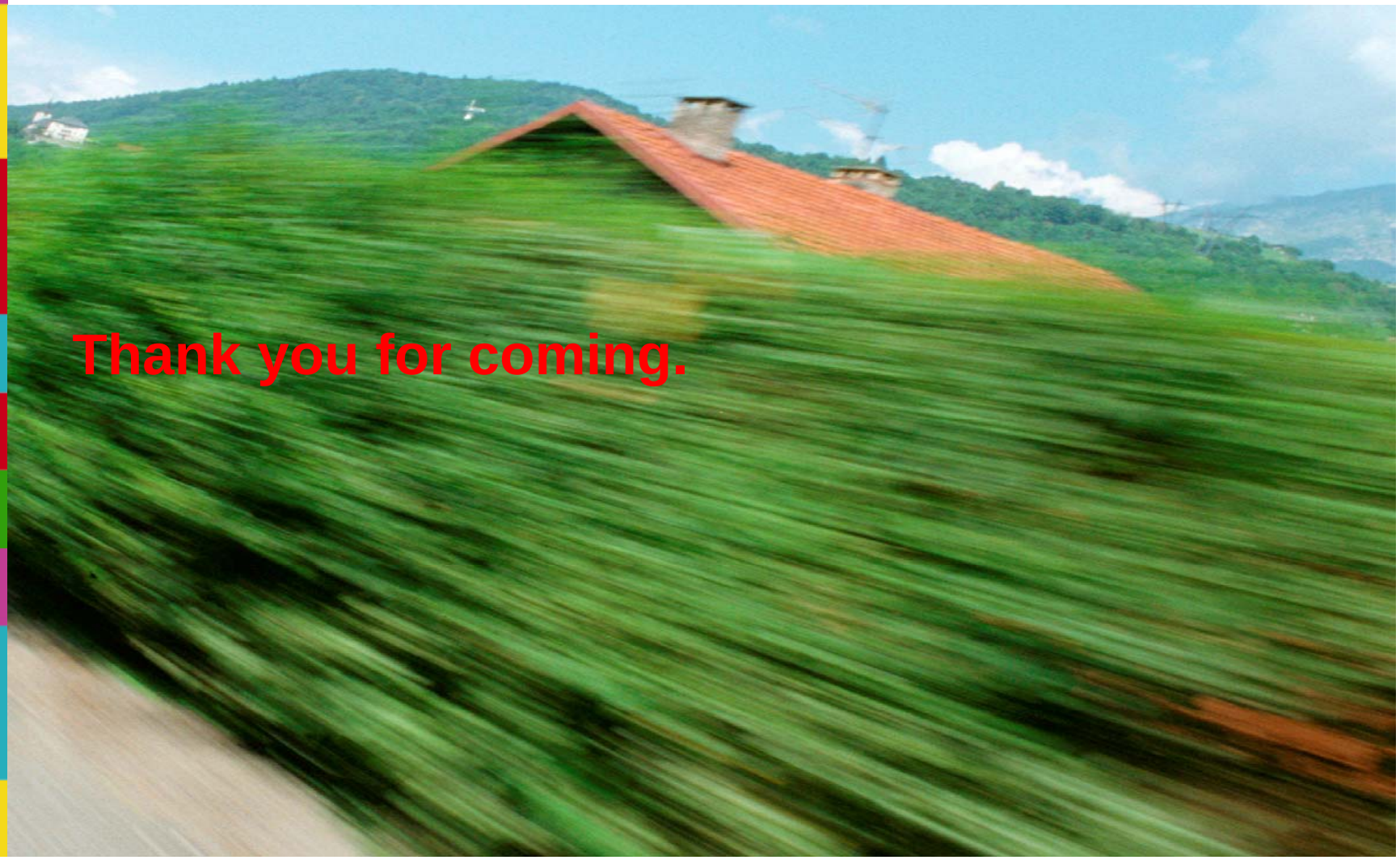

Thank you for coming.